

CANTON JOINT ENGINEERING COUNCIL

CONSTITUTION

October 8, 1970

Revised March 12, 2020

Article I

Name

The name of this organization is "Canton Joint Engineering Council" hereinafter referred to as CJEC or Council.

Article II

Objectives

- (1) The objectives of CJEC shall be to bring the Engineering and Scientific Societies in Canton and vicinity into close association with one another for effective public service, to cooperate in technical activities, promote meetings of mutual interest and conduct effective educational programs.
- (2) CJEC shall be a non-profit organization incorporated under the laws of the State of Ohio. It shall be operated exclusively for a scientific and educational purpose and no substantial part of the activity shall be the carrying on of propaganda or otherwise influencing or tending to influence legislation, nor will it participate in any manner in political campaigning or activities.
- (3) CJEC shall have no jurisdiction over the facilities, meetings or activities of any of the individual Member Societies.
- (4) CJEC shall not commit any Member Society to actions in conflict with the charter, constitution, and By-Laws of said member's parent organization.

Article III

Membership

- (1) The membership of CJEC shall consist of the delegates of Member Societies.
- (2) Member Societies of CJEC shall consist of professional technical organizations with acceptable ethical standards which have as their main objectives the advancement of the theory and practice of the science concerned.
- (3) Any society whose qualifications conform with the requirements of Section (2), Article III may be elected as a Member Society of CJEC by the affirmative vote of three-fourths of the delegates.
- (4) Any Member Society may withdraw from membership in CJEC on its own initiative at the end of a fiscal year provided that written notice of its intention to withdraw has been received by the Secretary of CJEC by April 1 for withdrawal effective the following June 1.

- (5) Any Society may be expelled for justifiable cause (reference Article III of the By-Laws) by an affirmative vote of three-fourths of the delegates.

Article IV

Council

- (1) The administrative year and the fiscal year of the Council shall be June 1 through May 31.
- (2) A delegate to the Council may represent only one Member Society and each Member Society is entitled to two delegates.
- (3) Each Member Society of CJEC shall appoint two delegates to the Council for a term of two calendar years. One delegate shall be appointed each year. A Member Society shall appoint two delegates, one for a one-year term and the other for the standard two-year term. The Member Society shall notify the Secretary of CJEC of the appointment, in writing, not later than April 1 of the year preceding the delegate's term, which is from June 1 to May 31. A delegate may be appointed for succeeding terms. The Secretary shall maintain a record of each delegate's term and include this information on the CJEC website.
- (4) A delegate must be a member of the Member Society and each delegate shall have one vote.
- (5) The President of CJEC shall convoke a session (known as the annual meeting) of the Council and the newly appointed delegates as early as practical after April 1 of each year for the purpose of electing Officers of CJEC for the ensuing fiscal year as defined in Article VII, (2) of the Constitution.
- (6) The designated delegates for the ensuing year shall elect from among themselves: a President, a Vice-President, a Secretary, and a Treasurer. No officer shall immediately succeed himself in the same office more than once, except the Treasurer, who may be re-elected more than once.
- (7) An Executive Secretary shall be elected by the CJEC delegates for a five-year term.

Article V

Duties of Officers

- (1) The Officers of CJEC shall consist of an elected President, Vice-President, Secretary, Treasurer and an Executive Secretary.
- (2) It shall be the duty of the President to ensure that the Articles of the Constitution and the By-Laws are duly observed and executed and to preside at all meetings of CJEC. The President shall appoint, subject to the approval of the Council, the chairs of all committees and the President shall be a member ex-officio of all committees. Any delegate of Member Societies may serve as a committee chairmen or committee member.
- (3) The Vice-President, in the absence or disability of the President shall assume and execute the duties of the President. The Vice-President shall be a member ex-officio of all committees.

- (4) The Secretary shall keep and distribute minutes of Council meetings to the delegates and to the Chairmen of Member Societies.
- (5) The Treasurer shall have custody of the CJEC funds and shall report to the Council at each CJEC monthly meeting. The Treasurer shall present an annual report and balance sheet as of May 31, audited by an auditing committee appointed by the incoming President.
- (6) The Executive Secretary shall assist the President in the performance of responsibilities, maintain all records of the Council, and assist in the planning of programs to ensure the progressive continuity of the organization. The Executive Secretary shall have no vote unless they are also a present delegate of a Member Society.
- (7) Retiring officers, after their tenure of office, shall be ex-officio members of the Council for the first year following their retirement. An ex-officio member of the Council shall have no vote unless they are a present delegate of a Member Society.
- (8) A detailed description of the duties for officers and committee leaders is attached following the By-Laws.

Article VI

Standing Committees

- (1) Standing Committees, with membership and duties as judged necessary by the Council, shall be selected from the delegates of Member Societies. A detailed description of the duties for officers and committee leaders is attached following the By-Laws.

Article VII

Funds

- (1) All receipts from CJEC activities and from dues of Member Societies shall be placed in the general fund and all expenses incurred by CJEC shall be disbursed from the general fund.
- (2) Annual budget for the fiscal year shall be prepared by the Treasurer by September 1 for approval by Council.
- (3) In the event of the dissolution of CJEC, any remainder of its net assets after discharge of all of its just debts and other legal and moral obligations shall be paid over either to the Member Societies or to such other professional, scientific, educational, or charitable institutions as may be approved by the Council.

Article VIII

Amendments

- (1) An amendment to this Constitution may be proposed at any time by any Member Society through its duly authorized delegates to the Council or by special committee appointed by the President of CJEC. Such proposed amendments shall be in writing.

- (2) Any amendment proposed shall be submitted in writing by the CJEC Secretary to each Member Society through its delegate to the Council, within thirty days of its receipt by the Council.
- (3) A proposed amendment to this Constitution shall be declared adopted if it receives the affirmative votes of three-fourths of the governing bodies of the Member Societies.

Article IX

Miscellaneous

- (1) There shall be appended to this Constitution suitable By-Laws which shall become effective after having been approved by two-thirds vote of the Council as per Article VI, (2) of the By-Laws.