

## Historical Summary of the Canton Joint Engineering Council (CJEC)

The Canton Regional Society of Professional Engineers (CRSPE) was concerned with the frequent conflicts in program dates, which occurred between the various engineering societies in the Canton area. In September 1962, the CRSPE News Bulletin published the programs and other meeting information of six engineering societies, which had members in the Canton Regional area. The number of societies furnishing information varied from month to month, and often there were no notices published.

Tom Morgan, coordinator of Engineers Week activities for CRSPE, invited ten area engineering societies to send representatives to a meeting on April 17, 1969 to discuss the idea of a multi-society sponsored Engineers Week in February 1970. It had previously been conducted by CRSPE only. There was general agreement to cooperate and a follow-up meeting was set for November 20, 1969.

The November 20, 1969 meeting was held at the Logan Restaurant (since burned down) and in addition to discussing the various activities for Engineers Week, a comprehensive discussion was led by Mr. Kai Licht about the Akron ACCESS organization and the advantages of a similar Canton organization. Most societies indicated they were definitely interested in the prospect of such a Canton group, but would like further details before obligating their organizations. Mr. Kai Licht agreed to chair a subcommittee to draft a proposed constitution for a similar group of the Canton Engineering societies (per November 20, 1969 meeting minutes by Tom Morgan).

The first draft of the proposed constitution was presented at the January 15, 1970 meeting by Kai Licht, chairman of the AJoint Societies By-Law Committee for review by each society and returned with constructive criticism.

The group met monthly and from various names proposed it was decided at the March 19, 1970 meeting to call the new joint society AThe Canton Joint Engineering Council. The AThe was later dropped.

At the June 18, 1970 meeting, Bill Lyon from IEEE was appointed chairman of a committee with J. Brunner from ASM and H. Miller from ASME to devise and present by-laws for operation of the CJEC. Also, in addition to the regular Engineers Week committees, (Tickets, Program, Engineer-for-a-Day, Displays, and Publicity, all chaired by CRSPE members) the first ACommunity Program was started by supplying technical literature to the new library facility at the Canton Area Technical School, now known as Stark Technical College. K. Lapplin, from SME, chaired the committee.

At the August 13, 1970 meeting it was decided that the dues to CJEC should be equal for participating societies regardless of the number of members in any individual society. Also, at this meeting the first slate of officers were elected.

President:	Kai Licht (ASQC)
Vice President:	W. J. Lyon (IEEE)
Treasurer:	R. J. Mohler (CRSPE)
Secretary:	T. J. Morgan (CRSPE)

The By-Laws were tentatively accepted at the October 8, 1970 meeting. The application to the State of Ohio for incorporation of the Canton Joint Engineering Council as a non-profit corporation was submitted on September 6, 1970.

On November 12, 1970 CJEC was officially established. Approved incorporation documents number B704, pages 390 through 393 dated October 8, 1970 had been received. The current CJEC Executive Secretary maintains possession of the originals. Tom Morgan was listed as Statutory Agent for the council. A slate of officers were then elected according to the By-Laws:

President:	Kai Licht (ASQC)
Vice President:	W. J. Lyons (IEEE)
Secretary:	G. C. Fisher (AIIE)
Treasurer:	R. R. Holfinger (AISE)
Executive Secretary:	T. J. Morgan (CRSPE)

The Founding societies and their delegates to CJEC were:

AIIE:	American Institute of Industrial Engineers, Stark County Chapter. Gary C. Fisher and Vern F. Graff
AISE:	Association of Iron and Steel Engineers, Canton Section Robert R. Holfinger and Charles A. Zima
ASCE:	American Society of Civil Engineers, Akron Section Richard C. Freidl and Bryan C. McCoy
ASM:	American Society for Metals, Canton - Massillon John M. Brunner and Robert H. King
ASME:	American Society of Mechanical Engineers, Canton, Alliance, Massillon Section Samuel R. Williams and Richard J. Dohrmann
ASQC:	American Society for Quality Control, Akron - Canton Section Kai Licht and Harry R. Pletcher
CRSPE:	Canton Regional Society of Professional Engineers C. Norris Smith and Herbert Barth
IEEE:	Institute of Electrical and Electronic Engineers Inc., Canton Section John Schen and William Lyon
SME:	Society of Manufacturing Engineers, Chapter 110 Ken Laooin and James Anderson

Also the CJEC logo as designed by Robert B. Timpe of The Timken Co. was approved.

The objectives of CJEC were (and are):

- X Be the coordinating body for the annual observance of National Engineers Week in February
- X Bring the various engineering and scientific societies in Stark County into close association for public service
- X Cooperate in technical activities
- X Promote meetings of mutual interest
- X Conduct effective education programs
- X Assist in the establishment of library materials at the Stark Area Technical Institute
- X Assist Malone College in a program to educate engineers on the problems of pollution and devise means to improve the ecology

On April 12<sup>th</sup>, 1994 an Ad Hoc committee was formed to review the Constitution and By-Laws. The committee included Greg Mencer (Chairman), Vera Burton, Tim Boron, Frank Cimprich, Denny Dieffenbaugher, Dan Kessler, Rich LaRocco, Surinder Maheshwary, Jim Philips, Phil Roush and Mike Swintosky. They completed their review and submitted the revised Constitution and By-Laws to all CJEC member societies for approval on May 14<sup>th</sup>, 1996. The changes, which included the addition of a Historical Summary and a description of duties for CJEC officers and Committee Chairs were reviewed and approved by all member societies.

#### CJEC PRESIDENTS

1969 - 70	Kai Licht	ASQC
Incorporation was effective October 8, 1970		
1970 - 71	Kai Licht	ASQC
1971 - 72	W. Lyon	IEEE
1972 - 73	Richard Friedl	ASCE
1973 - 74	John L. Durkee	CRSPE
1974 - 75	Robert Leibensperger	ASME
1975 - 76	Richard F. Angle	IEEE
1976 - 77	Larry Phillips	ASCE
1977 - 78	Ken Landis	ASQC
1978 - 79	Don Reifsnnyder	SME
1979 - 80	Mike Hettler	ASCE
1980 - 81	Don VanFossen	ASME
1981 - 82	Phillip L. Roush	SCACES
1982 - 83	Jim Locke	SME
1983 - 84	George Cunningham	AIIE
1984 - 85	Rick Hunsicker	SCACES
1985 - 86	Tim Hostetler	IEEE
1986 - 87	Gary Bresson	ASQC
1987 - 88	Richard C. Peters	SME
1988 - 89	Gerald V. Jeskey	ASM
1989 - 90	Daniel M. Kessler	ASCE
1990 - 91	Richard A. LaRocco	ASHE
1991 - 92	Richard C. Peters	SME
1992 - 93	Richard C. Peters	SME
1993 - 94	Michael Swintosky	ASM International

1994 - 95	Michael Swintosky	ASM International
1995 - 96	Vera M. Burton	SME
1996 - 97	Dennis E. Dieffenbaugher	SME
1997 - 98	Dennis E. Dieffenbaugher	SME
1998 - 99	Richard R. Cook	ASCE
1999 - 00	William H. Richardson	ASME
2000 - 02	Stephen D. Jones	SME
2002 - 03	Michael Rehfus	ASHE

#### CJEC EXECUTIVE SECRETARIES

1970 - 75	Thomas J. Morgan
1975 - 80	Kai Licht
1980 - 85	Larry Phillips
1985 - 89	George King
1989 - 94	Frank Cimprich
1994 - 2001	Phillip L. Roush
2002 -	Richard R. Cook

# CANTON JOINT ENGINEERING COUNCIL

## CONSTITUTION

October 8, 1970

Revised May 14, 1996

### Article I

#### Name

The name of this organization is "Canton Joint Engineering Council" hereinafter referred to as the CJEC.

### Article II

#### Objectives

- (1) The objectives of the CJEC shall be to bring the Engineering and Scientific Societies in Canton and vicinity into close association with one another for effective public service, to cooperate in technical activities, promote meetings of mutual interest and conduct effective educational programs.
- (2) The CJEC shall be a non-profit organization incorporated under the laws of the State of Ohio. It shall be operated exclusively for a scientific and educational purpose and no substantial part of the activity shall be the carrying on of propaganda or otherwise influencing or tending to influence legislation, nor will it participate in any manner in political campaigning or activities.
- (3) The CJEC shall have no jurisdiction over the facilities, meetings or activities of any of the individual Member Societies.
- (4) The CJEC shall not commit any Member Society to actions in conflict with the charter, constitution, and By-Laws of said member's parent organization.

### Article III

#### Membership

- (1) The membership of the CJEC shall consist of the delegates of member Societies.
- (2) Member Societies of the CJEC shall consist of professional technical organizations with acceptable ethical standards which have as their main objectives the advancement of the theory and practice of the science concerned.
- (3) Any society whose qualifications conform with the requirements of Section (2), Article III may be elected as a Member Society of the CJEC by the affirmative vote of three-fourths of the delegates.
- (4) Any member Society may withdraw from membership in the CJEC on its own initiative at the end of a fiscal year provided that written notice of its intention to withdraw has been received by the Secretary of the CJEC by April 1 for withdrawal effective the following June 1.

- (5) Any Society may be expelled for justifiable cause (reference Article III of the By-Laws) by an affirmative vote of three-fourths of the delegates.

#### Article IV

##### Council

- (1) A member of the Council may represent only one Member Society and each Member Society is entitled to two votes.
- (2) Each Member Society of the CJEC shall appoint two delegates to the Council for a term of two calendar years. One delegate shall be appointed each year. When elected as a Member of the Council, a society shall appoint two delegates, one for a one-year term and the other for the standard two-year term. The Society shall notify the Secretary of the CJEC of the appointment, in writing, not later than April 1 of the year preceding the delegate's term, which is from June 1 to May 31. A delegate may be appointed for succeeding terms. The secretary shall maintain a record of each delegate's term and include this information in the directory.
- (3) A delegate must be a member of the Member Society and must have been eligible to hold office in that society for at least three years.
- (4) The President of the CJEC shall convoke a session (known as the annual meeting) of the Council and the newly appointed delegates as early as practical after April 1 of each year for the purpose of electing Officers of the CJEC for the ensuing fiscal year as defined in Article VII, (2) of the Constitution.

The designated delegates for the ensuing year shall elect from among themselves: a President, a Vice-President, a Secretary, and a Treasurer. No officer shall immediately succeed himself in the same office more than once, except the Treasurer, who may be re-elected more than once.

- (5) An Executive Secretary shall be elected by the CJEC delegates for a five-year term.

#### Article V

##### Duties of Officers

- (1) The Officers of the CJEC shall consist of an elected President, Vice-President, Secretary, Treasurer and an Executive Secretary.
- (2) It shall be the duty of the President to ensure that the Articles of the Constitution and the By-Laws are duly observed and executed and to preside at all meetings of the CJEC. He shall appoint, subject to the approval of the Council, the chairmen of all committees and he shall be a member ex-officio of all committees. Any member of Member Societies may serve as a committee chairmen or committee member.
- (3) The Vice-President, in the absence or disability of the President shall assume and execute the duties of the President. He shall be a member ex-officio of all committees.
- (4) The Secretary shall keep and distribute minutes of Council meetings to the delegates and to the Chairmen of Member Societies.
- (5) The Treasurer shall have custody of the CJEC funds and shall report to the Council at each CJEC monthly meeting. He shall present an annual report and balance sheet as of May 31, audited by an auditing committee appointed by the incoming President.

- (6) The Executive Secretary shall assist the President in the performance of his responsibilities, maintain all of the records of the Council and assist in the planning of programs to insure the progressive continuity of the organization. He shall have no vote unless he is also a present delegate of a Member society.
- (7) Retiring officers, after their tenure of office, shall be ex-officio members of the Council for the first year following their retirement. An ex-officio member of the Council shall have no vote unless he is a present delegate of a Member Society.
- (8) A detailed description of the duties for officers and committee leaders is attached following the By-Laws.

#### Article VI

##### Standing Committees

- (1) Standing Committees, with membership and duties as judged necessary by the Council, shall be selected from the members of Member Societies. A detailed description of the duties for officers and committee leaders is attached following the By-Laws.

#### Article VII

##### Funds

- (1) All receipts from CJEC activities and from dues of Member Societies shall be placed in the general fund and all expenses incurred by the CJEC shall be disbursed from the general fund.
- (2) Annual budget for the fiscal year from June 1 to May 31 shall be prepared by the Treasurer by September 1 for approval by Council.
- (3) In the event of the dissolution of the CJEC, any remainder of its net assets after discharge of all of its just debts and other legal and moral obligations shall be paid over either to the Member Societies or to such other professional, scientific, educational, or charitable institutions as may be approved by the Council.

#### Article VIII

##### Amendments

- (1) An amendment to this Constitution may be proposed at any time by any Member Society through its duly authorized delegates to the Council or by special committee appointed by the President of CJEC. Such proposed amendments shall be in writing.
- (2) Any amendment proposed shall be submitted in writing by the CJEC Secretary to each Member Society through its delegate to the Council, within thirty days of its receipt by the Council.
- (3) A proposed amendment to this Constitution shall be declared adopted if it receives the affirmative votes of three-fourths of the governing bodies of the Member Societies.

#### Article IX

##### Miscellaneous

- (1) There shall be appended to this Constitution suitable By-Laws which shall become effective after having been approved by two-thirds vote of the Council as per Article VI, (2) of the





CJEC BY-LAWS

Article I

Meetings of Council

- Section 1. The Annual Meeting of the Council (reference Article IV Section 4 of the constitution) shall be held not later than April 30.
- Section 2. Council shall meet monthly except in June, July and August. A quorum shall consist of one-half of the council members.
- Section 3. Special Council meetings may be held at any time on call of the president of the CJEC or by written request of two or more Member Societies expressed by their Council representatives.

Article II

Dues and Fees

- Section 1. The admission fee for each society elected to membership shall be ten dollars (\$10.00).
- Section 2. The annual dues to be paid by each member society, shall be fifty dollars (\$50.00).
- Section 3. The fiscal year shall be from June 1 to May 31.
- Section 4. The budget shall be supported by the member societies. The annual dues are part support for the budget.
- Section 5. The admission fee and proportioned annual dues shall be paid within one month after date of acceptance and annual dues shall be, thenceforth, paid by May 20 of each year, as payment in advance, for the next year.

Article III

Membership

- Section 1. Any organization or society requesting membership in the Council shall file with the president of the Council a formal letter of application signed by its presiding officer and secretary. Such application shall be accompanied by a current list of its members and a copy of its Constitution and By-Laws.
- Section 2. Upon receipt of an application for membership in the Council and the accompanying membership list, Constitution and By-Laws, the same shall be referred to the membership Committee for consideration and recommendation. This Committee shall make its recommendations through its chairman to the Council who shall then vote upon the admission of the applicant. In the event that an application is rejected by the Council, the applicant society or organization so rejected may, upon satisfactory showing that it can meet Council's membership requirements, make a new application for membership at any time, but in the absence of such showing, the Council shall not entertain a subsequent application by the same applicant for a period of two years from the date of such ejection.
- Section 3. Any member organization, which has not paid its dues by May 20, of any year, shall be considered in arrears until its dues have been paid.

Section 4. Any organization which has forfeited its membership in the Council by reason of non-payment of dues, as provided in Section 3 of this Article, shall, upon filing a new application for membership and payment of all dues in arrears at the time for forfeiture, be reinstated with the approval of the members of Council.

Section 5. A member organization whose purpose, activities, and functions are determined no longer to be in accordance with the expressed limitations of membership under the Constitution of the Council shall be liable to forfeiture of membership.

Charges against a member organization, hereinafter referred to as the defendant, must be made in writing by another member organization, hereinafter called the plaintiff, through its duly authorized representative, and must be delivered to the Secretary of the Council, who shall immediately furnish a copy to the defendant, the plaintiff and the President of Council. The Council shall investigate the charges on their merits, but no action shall be taken by the Council until the defendant shall have had ample time for a hearing and in no case less than thirty (30) days nor more than sixty (60) days after the presentation of the charges to the defendant.

Should the Council, after careful investigation, find that insufficient cause for action exists at the time of the hearing, the complaint shall be dismissed by the Council, and the action of the Council shall be final.

Should the Council find there is cause for complaint, it shall order the case for hearing at a special meeting of the Council to be held within thirty (30) days. In all cases the President of the Council shall appoint a member of the Council as prosecutor of the case. The President of the Council shall preside at the hearing and shall rule on the evidence, but shall not vote. The Council shall furnish its conclusions in writing to the governing bodies of each of the other Member Societies, who shall ballot for or against expulsion within sixty (60) days after receipt of the evidence. If three-fourths of the governing bodies vote for expulsion, the Secretary of the Council shall send an official notice of the expulsion to the defendant Society by registered mail, the effective date of the expulsion being the date of mailing of the notice.

Section 6. The expelled Society may re-apply for membership in the Council as provided in Sections 1 and 2, Article III, herein, but in no case shall re-application be heard before two years after the date of expulsion.

Section 7. Any changes in membership status should be made in writing, addressed to the President of CJEC.

#### Article IV

##### Filling Vacancies

Section 1. (a) If the office of the President becomes vacant for any reason during the elected term, the Vice-President shall become President for the remainder of the unexpired term, thereby creating a vacancy as Vice-President. This will not affect his right of election to the office of President for full term.

(b) If any elected office other than that of the President becomes vacant, the Council shall fill the vacancy from that office not later than June 1, and shall serve until their successors are installed in office. If no more than one candidate is nominated for each

office, election may be by acclamation.

## Article V

### Voting by Delegates

- Section 1. Each delegate shall have one vote. In the absence of any delegate, a written proxy authority can be given to any other delegate within the limitations stated by the absentee delegate.

## Article VI

### Amendments

#### Proposals

- Section 1. Amendments to these Rules may be proposed in writing by any delegate and filed with the Executive Secretary and signed by at least three delegates.

#### Adoption

- Section 2. Amendments to these Rules shall be adopted by a two-thirds affirmative vote of the total membership of delegates, at a regular or special meeting, or by letter ballot, provided that the proposed changes have been announced at a prior Council meeting and that notice of the vote on the amendment shall have been given at least six (6) days in advance of the Council meeting at which action is to be taken or of the date fixed for return of the letter ballots.

**CANTON JOINT ENGINEERING COUNCIL**  
**DESCRIPTION OF DUTIES**  
**FOR**  
**OFFICERS AND COMMITTEE LEADERS**

## **EXECUTIVE SECRETARY**

The primary function is to provide continuity of organization, historical information, and insight on decisions made in previous years. The Executive Secretary is elected for a five-year term. This is because delegates change on a rotating basis, which provides risk for loss of organization concept.

## **PRESIDENT**

It shall be the duty of the President to:

- A. Serve as an official representative of the Council in its contacts with governmental, civic, business, education and professional organizations for the purpose of advancing the objectives and policies of the Canton Joint Engineering Council.
- B. Preside at all meetings of the Council, and perform the duties that usually pertain to those meetings.
- C. Select the members of the committees as directed in Article V, (2) of the Constitution.
- D. Select the chairpersons for all committees who will serve a one (1) year term.
- E. Appoint all Task Forces.
  - 1. Task Forces are special committees appointed by the President to do a specific task in a specific period of time. The Task Force shall be dissolved at the completion of its assignment or the president's term, whichever occurs first.
  - 2. Selection of Task Force committee members is based on qualifications and availability to serve.
- F. Appoint the nominating committee and conduct the annual election.
- G. Designate the time of all meetings of the Council and of such other meetings as may be required.
- H. Serve as a voting member of the Council and all committees (except the Nominating Committee).
- I. Notify all Officers, Delegates, Council, and Committee members of their election or appointment to office.
- J. Supervise and coordinate with the Executive Secretary.
- K. Serve as liaison with the Council legal counsel when necessary. Council approval must be secured before consulting a legal counsel.

## **VICE PRESIDENT**

It shall be the duty of the Vice President to:

- A. Assist the President as required and preside in the President's absence.
- B. Serve as a voting member of the Council.
- C. Serve as Chairperson of the Financial Review Subcommittee.
- D. Serve as a member ex-officio of all committees.
- E. Succeed to the office of President, without other election, if the office becomes vacant for any reason during the elected term. He shall then assume all duties of the President as per Article IV, Section 1a, of the By-Laws.
- F. The Council shall then fill the vacancy of Vice President as per Article IV, Section 1b, of the Bylaws.

## **SECRETARY**

It shall be the duty of the Secretary to:

- A. Record minutes of all council meetings.
- B. Distribute minutes of meetings to all delegates.
- C. Distribute minutes of meetings to chairman of all member societies.

## **TREASURER**

It shall be the duty of the Treasurer to:

- A. Keep custody of all CJEC funds.
- B. Distribute checks, as required for operations.
- C. Provide funds update at monthly meetings.
- D. Provide annual report at September meeting.
- E. Deposit dues paid to CJEC as required.

## **EDUCATION REPRESENTATIVE**

The Education Representative is appointed by CJEC to represent and report on technical activities in post-secondary institutions in Stark County. These activities include, but are not limited to, the two institutions, which deliver Engineering Technology and Industrial Technology Programs--Stark Technical College and Stark Campus, Kent State University.

The representative assists other CJEC subcommittees in supporting all education, informational, and promotional programs, including the Engineers' Week Celebration, for the advancement of all of Engineering Education.

## **VOCATIONAL SERVICES**

### **Vision Statement**

CJEC's purpose is to promote engineering awareness. The vocational Services committee does this by promoting advancement of science/math education and its application in the engineering profession. CJEC is a *partner* in the education process. As such, CJEC activities are planned in conjunction with our education partners. The goal is to understand school needs, communicate what the engineering community has to offer, and jointly plan activities to make the best use of the joint resources available. Working with the Volunteers in Partnership (program of the Education Enhancement Partnership, Inc.) reduces the administrative burden otherwise carried by CJEC.

### **Duties of the Vocational Services Chairman**

Liaison between the education community and CJEC.

Central contact through which the education community may solicit assistance/volunteers from the engineering community represented by CJEC.

Communicate engineers' views/ideas/resources to the education systems we serve.

Communicate the education position/needs to engineers.

Communicate activity results to engineers.

## **INTERSOCIETY AFFAIRS CHAIRMAN**

Annually publishes directory containing list of CJEC Officers and committee chairmen, Engineers Week Committee chairmen, member society officers and meeting schedules of CJEC and member societies. Helps to coordinate overlapping functions of member societies whenever possible.

## HONORS AND AWARDS CHAIRMAN

It shall be the duty of the Honors and Awards Chairman to:

- 1) Conduct CJEC Scholarship Funding Program
- 2) Conduct CJEC Scholarship Award Program

Sub-committees are recommended for each program. A five person committee of CJEC selects the scholarship recipient (4-year engineering scholarship). The Honors / Award presentation includes the Young Engineer Award, Meritorious Service Award and Distinguished Service Award which are annual awards by the Canton Regional Society of Professional Engineers (CRSPE). The details of activities for the CJEC Scholarship program are as follows:

1. At October meeting: Issue letter to member societies seeking engineering scholarship applicants. Include current scholarship requirements / criteria, goals, deadlines, etc.
2. At November meeting (about mid-Nov): Start scholarship funding campaign:
  - a. Send letters to companies.
  - b. Include last year adds.
  - c. Include postage-paid-planning A letter of intent form.
  - d. Include any new companies for solicitation.
3. Early January:
  - a. Start telephone follow-up to determine company intention. Follow through with requests, replies, etc.
  - b. Increase effort to find scholarship applicants.
  - c. Contact Stark State College of Technology representative for scholarship winners.
  - d. Suggestion: Advertise. Send notices / distribute applications / do telephone contacts / etc.
4. Early February:
  - a. Conduct scholarship committee meeting to select engineering scholarship winner.
  - b. Make all arrangements for winner notification, attendance at engineers week dinner, tickets, presentation details-checks, honors, photos, etc.
5. Before May meeting (last meeting):
  - a. Complete all follow-up correspondence.
  - b. Thank you - all contributors.
  - c. Letter to all applicants: who won, apply next year, etc.
  - d. Collect on all promised contributions.
6. Submit final report at May meeting.



## **ENGINEERS WEEK CHAIRMAN**

Appoints chairmen for all Engineers Week functions and ensures that all committees accomplish tasks. Normally obtains program for Engineers Week Banquet. Recommended sub-committees are as follows:

1. Banquet Arrangements
2. Ticket Sales
3. Tabloid Editor
4. Tabloid Advertising Sales
5. Tabloid Distribution
6. Publicity
7. Water Balloon Contest
8. Engineer For A Day Program